



# Job Posting

Position Title: **DRIVER | CRANE-TRUCK OPERATOR**  
Job Type: **FULL TIME**

---

---

## WINDSOR PLYWOOD

We specialize in hard-to-source interior and exterior home finishing products including flooring, doors, mouldings and especially wood products. Our goal is simple – **focus on our customer's needs and provide outstanding customer service**. We're more than a local building supply company, and our business model is also very different. Most of our locations are family affairs – independently locally owned and operated, not top-down like most franchise groups. We carry high quality, responsibly sourced products and are committed to providing outstanding value and personalized, one-on-one service to all of our customers. We are proud to have been in business 50 years with stores across Canada and in the Pacific Northwest region of the United States.

## SUMMARY OF POSITION

The Driver | Crane-Truck Operator is critical to the successful operation of Windsor Distribution. They will be responsible for operating a mobile crane to lift, move, position, and reposition loads. Required pickup and delivery of building materials. This is done along with supporting Yard related activities – including loading & unloading with Forklifts. **The role is physically demanding and requires a Level A Crane Certification and Class 3 with Airbrake Endorsement.**

---

---

## THE BENEFITS

- Gain experience working with a Building Supply Company in business **25+ years**
- Health Benefit Program | Dental, Pharmaceutical, Travel, Life and LTD Insurance
- Paid Vacation Time & Monday - Friday
- Not required to work Weekends, Evenings & Statutory Holidays
- Consistent, safe, healthy work environment
- Employee Mental Health & Well-Being program and resources
- **PERKS:** Employee deep-discounted pricing on all products | Paid-training opportunities

## KEY RESPONSIBILITIES

- Loading, transporting, and delivering items in a safe, timely manner
- Providing excellent customer service, answering questions and handling complaints
- Loading & unloading of Trucks | Yard & Worksites
- Assisting Contractors with material delivery placement & repositioning
- Demonstrate high-knowledge of inventory details, location & stock-levels on Site
- Demonstrate ability to identify grades, dimensions & species of lumber
- Required to perform pre-trip and post-trip inspections | Daily equipment inspections
- Follow all Provincial driving rules & regulations
- Takes complete charge of all safety pertaining to setup, knockdown & operation of crane
- Operate Forklift in a diligent, efficient & safe manner



# Job Posting

- Performs routine maintenance on Truck and Crane – **including vehicle cleaning**

## KEY REQUIREMENTS

- Must have completed minimum Grade 12
- Level A Crane Operator Certificate
- Class 3 with Airbrake Endorsement Drivers License
- Clean Drivers Abstract
- Operation & Certification of a Sit-Down Counter Balance Forklift
- Strong work ethic and self-motivated/self-directed, with an ability to work independently using sound judgment, logical reasoning skills, and intuition
- Excellent verbal and written communication skills in English
- Prioritize tasks and manage time effectively, always mindful of the customer
- Familiarity with Smart Phones & GPS Devices
- Flexible, honest, acting in all situations with professionalism and integrity
- Able to deal with changes, delays, or unexpected events in a professional & timely manner
- Permanent resident of Canada

## GENERAL PHYSICAL REQUIREMENTS

1. **ANNUAL MEDICAL CERTIFICATE IS REQUIRED**
2. Positional Tasks
 

a. Sitting ( <i>Driving</i> )	70%
b. Walking	10%
c. Standing	10%
d. Lifting	4%
e. Stair	1%



## GENERAL WORKING CONDITIONS

Exposure to dust, dirt and adverse weather conditions – including rain, snow, wind, sun

Required to be available to work Monday – Friday between hours of 7:00am – 6:00pm

Personal protective equipment is required – including CSA Footwear.

Working under tight deadlines & using sound-judgement & discretion

Busy, high-volume work environment

Noise level is moderate to low

*All interviewed applicants will be required to provide current Drivers Abstract. Applicants must be legally entitled to work in the Country without sponsorship. We thank you for your interest; however, only those selected for an interview will be contacted.*